

**Chesterfield Township Library
Circulation Policy - Attachment A**

Material Type	Request a Hold	Loan Period in Days	Autorenewal Limit	Autorenewal Limit
Book	Yes	21	2	2
Books - New	CHE patrons only	21	2	2
Book Club in a Bag	Yes	42	No renewals	No renewals
Audiobooks	Yes	21	2	2
Audiobooks - New	CHE patrons only	21	2	2
CDs	Yes	7	2	2
CDs - New	CHE patrons only	7	2	2
DVDs - New	CHE pickup/patrons only	3	No renewals	No renewals
DVDs - 7-days	Yes	7	2	2
DVDs - 21-days	Yes	21	2	2
Video Games	CHE patrons only	7	2	2
Juvenile Kits	Yes	21	2	2
Periodicals / Magazines	Yes	7	2	2
Library of Things	Request a Hold	Loan Period in Days	Autorenewal Limit	Autorenewal Limit
American Girl Dolls	CHE pickup/patrons only	21	2	2
Art Journals	CHE pickup/patrons only	21	2	2
Board Games	CHE pickup/patrons only	21	No renewals	No renewals
Crafting	CHE pickup/patrons only	21	No renewals	No renewals
Cricut	CHE pickup/patrons only	7	No renewals	No renewals
Ghost Hunting Kit	CHE pickup/patrons only	7	No renewals	No renewals
Literacy Kits	CHE pickup/patrons only	21	2	2
Memory Care Kits	CHE pickup/patrons only	21	2	2
Metal Detector	CHE pickup/patrons only	21	No renewals	No renewals
Movie Screen	CHE pickup/patrons only	7	No renewals	No renewals
Instant Camera	CHE pickup/patrons only	7	No renewals	No renewals
Instruments	CHE pickup/patrons only	21	No renewals	No renewals
Science & Technology	CHE pickup/patrons only	7	2	2
STEM Kits	CHE pickup/patrons only	21	2	2
Telescope	CHE pickup/patrons only	7	No renewals	No renewals
Equipment	Request a Hold	Loan Period in Days	Autorenewal Limit	Autorenewal Limit
Chromebook	CHE pickup/patrons only	7	0	0
Oculus Quest 2	CHE pickup/patrons only	7	0	0
Wi-fi hotspot	CHE pickup/patrons only	21	2	2

Adopted July 8, 1997 Chesterfield Township Library Board of Trustees
Revised September 21, 2021
Revised November 2024